

**LOPEZ ISLAND SCHOOL DISTRICT**

**Categories & Assignments**

<p><b>Supt./Elem Principal</b></p> <p>Supt Elem TPEP Budget Title I LAP RAS iGrants Civil Rights Coord.</p>	<p><b>Secondary Principal</b></p> <p>Secondary Decatur School CTE ALE TPEP Garden Program Curriculum iGrants STEAM/STEM Dist. Assessment Coord.</p>	<p><b>NWESD</b></p> <p>Budget PO's</p>	<p><b>Kathy</b></p> <p>Sped Coord. Sped iGrants Data &amp; Testing Para Coord. –Sped &amp; Title K12 Sped Teacher Web page/FB Tech Coach</p>
<p><b>Renee</b></p> <p>HR: Contracts, Postings, Personnel Files Payroll Benefits Administration Union Negotiations Timesheets Risk Management Data Entry/Records Title IX Officer</p>	<p><b>Jennifer</b></p> <p>Supt Secretary School Board Mtgs PO's Travel Packets Local Receipting Bank Deposits Issue Keys WSP Background Check Web Site/Calendar Facility Use</p>	<p><b>Laurie J.</b></p> <p><b>Sped Admin Asst.</b> P-223H Schedule IEP meetings Medicaid Maintain IEP folders Sped Reports Suspension/Expulsion LAP &amp; Title I Sec. Child Find Sped Para Subs</p> <p><b>District</b> WISPC and CEDARS data Coordinator Enrollment ALE Monthly Reports WAMS -Score Entry iGrants: Sped, LAP, Title 1 Staff Check Out Data and Reports SAFS Food Service</p>	<p><b>Arielle Ott</b></p> <p>K12 ELL _____</p> <p><b>Nina Gartland</b> K12 Sped Teacher .8</p> <p><b>Lila Chase</b> Sec. Sped Teacher .5 _____</p> <p><b>Jesse Hammond</b> Tech Director Dist. Truancy Liaison</p>

<p><b>Ali</b>  <u>Elem. Office</u>  Administrative  Attendance  Entities: 101 Lopez, 105 Decatur  Attendance  P223 Enrollment  Scheduling  Report cards  Sub teachers  Field trip</p>	<p><b>Ronda</b>  <u>Sec. Office:</u>  Entities: 402 Lopez MS/HS, 498 Running St, and 999  Attendance  P223 Enrollment  Scheduling  Grad Requirements  Transcripts &amp;  Transcript requests  Sub teachers  Field trip forms</p>	<p><b>Jeanna</b>  K-12 Counselor  504 Academic Case  Manager  McKinney Vento  Foster Care Contact  Career Choices</p>	<p><b>RTI</b>  Elem:  Sec: Lila Chase    <b>Hi-Cap Coord.</b>  Kristen Ryan    <b>Athletic Director</b>  Marina  Steinbrueck</p>
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